

Bicycle and Pedestrian Advisory Committee (BPAC)
Meeting Minutes
February 24, 2005

1. Call to Order.

Vice Chair Brooks called the meeting to order at 7:31 p.m. A quorum was present. Chair Alfano presided over the meeting from 7:37 p.m.

Members Attending:

David Alfano, Michael Barnes, Cathy Baylock, Maureen Brooks, Robert Cronin, Karyl Matsumoto, Matt Grocott, Mike Harding, Tom Koos, Julie Lancelle, and Sue Lempert.

Staff/Guests Attending:

Richard Napier, Geoff Kline, Walter Martone, and Sandy Wong - C/CAG Staff, Robert Ovadia – City of Daly City, Cory Roay, City of Daly City BPAC, Gary Heap – City of San Mateo.

2. Public Comments On Items Not On The Agenda.

Mr. Cory Roay, member of the City of Daly City BPAC was introduced by Robert Ovadia and briefly described what the Daly City BPAC is and some of his own bike experiences.

Geoffrey Kline announced that a total of \$1,324,548 is available for programming in the Year 2005/06 TDA Article 3 program.

3. Minutes of the February 17, 2005 meeting.

None.

4. Scoring and Ranking of TDA Article 3 Project Applications.

Member Ibarra was unable to attend this meeting. However, he has scored all the project applications and delivered his scores to the meeting in a sealed envelope prior to the start of the meeting. A decision was made at the meeting that Member Ibarra's scores will not be used because members have to be present to score projects, as per current policy.

Members requested to agendize at a future meeting whether this BPAC can act as the bicycle advisory committee for San Mateo County or other jurisdictions. It was stated that county officials should request that BPAC become the official County BPAC. Member Lempert stated that County people should be on BPAC. It should be agendized to decide how the committee will work.

Members proceeded to score all the 26 project applications. Score sheet is attached. In summary, based on the \$1,324,548 available for programming, the twelve (12) highest ranking projects can be funded with a total of \$1,322,139. Members debated how to spend the remaining \$2,409. Potential uses for the remaining funds are: countywide bike map or partial funding for the 13th ranking project which is the City of San Mateo's 19th Ave Bridge Rail. The Transportation Authority has set aside \$25,000 to be used by BPAC as it chooses.

Motion: Member Harding moved/Lempert seconded: Apply the remaining \$2409 and the \$25,000 to the next highest ranking project (19th Ave Bridge Rail). Members Grocott, Alfano, and Koos opposed.

Second Motion: Member Baylock moved/Member Brooks seconded - unanimous: BPAC requests a letter be sent to the San Mateo Transportation Authority to provide the additional funds (\$23,000 plus) needed to fully fund the 19th Ave Bridge Rail project.

Overall, pedestrian projects did not receive high scores through this process. Members have decided to critique the process to make overall improvements. Members also decided to remove the 5-minute video requirement from future cycles.

Motion: Member Brooks moved/Chair Alfano seconded – unanimous: BPAC to apply for TDA Article 3 funding in the next cycle for the Countywide bike map project as part of the overall bike plan.

5. Member Communications.

Member Matsumoto lamented the fact that pedestrian projects did not fare well. She asked that BPAC develop a way to make sure that pedestrian projects rank better in future. Staff member Kline mentioned that the Metropolitan Transportation Commission (MTC) is going to require that one-third (1/3) of all future regional bike/ped funding be reserved exclusively for pedestrian projects.

There will be no meeting in March 2005. The next meeting will be on April 28, 2005.

6. Adjournment

The meeting ended at 10:00 p.m.